



# **ZIMBABWE**

## **STUDENT RESUMES**

# LUBALENKOSI LISA NCUBE

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## EDUCATION

2015 - Present

**African Leadership College, Mauritius**  
**Social Sciences**

**Relevant Coursework: African Studies, Criminology, Economics, Politics & Sociology**

## SKILLS

- Public Speaking
- Project Management
- Team Management
- Website Design & Layout

## INTERESTS

- Politics
- Management Consultancy
- Event Hosting
- Marketing

## LANGUAGES

- Ndebele (Native)
- English (Fluent)
- IsiZulu (Fluent)
- Shona (Conversational)
- French (Basic)

## EXPERIENCE

Oct 2018 - Dec 2018  
*Mauritius*

**Loita Management Services**  
**Compliance, Communications & Marketing Assistant**

- Managed communications and feedback systems of one of Loita's affiliate companies, Fintech, to over 160 clients
- Managed and coordinates the redesigning of the company's official website, that is, its structure and layout
- Reviewed and updated the company's compliance policy and procedures for its 4 main affiliate companies

Sept 2017 - Dec 2017  
*Mauritius*

**African Leadership College**  
**Student Life Medical Intern**

- Managed medical insurance processes and claims for over 200 students which facilitated quick visa process
- Facilitated 5 info-orientation sessions for 150 first year students and 20 parents sessions to ease their transition into the institution
- Designed a successful awareness campaign on Sexual Consent with 50 students in attendance as part of the Wellness Program

Sept 2016 - Dec 2016  
*Zimbabwe*

**Ecobank**  
**Consumer Banking Intern**

- Analysed and recommended 4 innovative deposit mobilisation strategies for Ecobank branches in Zimbabwe, in a team of 2, in which one of them was implemented
- Directly facilitated banking processes for 20+ people a day as the Customer Relations Officer's assistant.

April 2016 - Nov 2016  
*Zimbabwe & Mauritius*

**African Leadership College**  
**Student Recruitment Intern**

- Recruited over 80 prospective students by facilitating the presentation sessions around high schools in Harare, Zimbabwe in a team of 3.
- Assisted 15 prospective students per week with their applications through call sessions, of which 65% were completed.

## EXTRA-CURRICULAR ACTIVITIES

- President of ALC's Student Representative Council (March 2018 - March 2019): elected the President of ALC's inaugural student government which represents and advocates for the student body.
- Arts@ALU Dance Creative, ALC (January 2016 - Present): dance creative in ALC's official Dance Crew. Choreographed and performed at the prestigious annual African Leadership Network event in 2017. Performed in theatre at ALC's 2018 Arts Festival.
- School Prefect & Debate President, Dominican Convent High School (September 2012 - September 2013): represented the school in national and international debating competitions, such as the 2012 Pan-African Universities Debating Championships in South Africa and the 2013 Bratislava Schools Debating Championship in Slovakia.

# MICHAELA ANNE FARQUHAR

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## EDUCATION

2015 - Present

**African Leadership College, Mauritius**  
**Social Sciences**

**Coursework: Politics; Criminology, Victimology and Trauma, Women, Work and Income, African Studies; Entrepreneurship Enterprise Employability; Economics; Sociology**

## SKILLS

- Pastel Software
- MS Office
- Data Research
- Public Speaking
- Highly Organized

## INTERESTS

- Climate Change
- Theatre and Ballet
- Cricket
- Blogging

## LANGUAGES

- English (Native)

## EXPERIENCE

May 2017 - Present  
*Mauritius*

**African Leadership College**  
**Admissions Intern**

- Graded, processed and plagiarism sifted transcript verification for 600 admittances, conducting analysis of submitted grades, converting scores from 30 different African countries into one metric standard allowing for new system development and easier use.
- Provided extra-credit support to Team Manager, assisting with team building event logistics which attributed to team building development for more than 40 people.

Sept 2018 - Dec 2018  
*SA & Zimbabwe*

**African Leadership College**  
**Academic Research Intern**

- Shadowed professional Traders at Achieverklub, School of Cryptocurrency in South Africa with a focus on field observation, system analytics and interview skill development.
- Conducted interviews and surveys for data collection within Zimbabwe, which produce statistics for final dissertation findings.

Oct 2017 - Dec 2017  
*South Africa*

**LyonCorp (Pvt) Ltd**  
**Data Analyst Intern**

- Facilitated client data surveys for 30 clients weekly; created feedback analysis for a portfolio of 370 clients producing corporate presentations for weekly management meetings.
- Controlled quotation system, generating a daily target of 35 pro-formas, switchboard control for 200 daily tracked client care calls, re-developed archiving system of entire client database and account particulars into Personal, Corporate and Non-profit.

Sept 2016 - Jan 2017  
*Zimbabwe*

**Ecobank, The Pan-African Bank**  
**Customer Services Intern**

- Processed 250 electronic funds transfers daily, generated 30 new customer accounts, analyzed and conducted telephone customer care to 75 assigned clients weekly.
- Facilitated Electronic Migration of 400+ clients to Internet based platforms with technical support in two branches, reducing daily manual labour output of tellers/interns by 65%.

## EXTRA-CURRICULAR ACTIVITIES

- ALC, Student Degree Representative, (January 2017 – Present)
- ALC, Swimming Coach, (March 2016 - Present)

## AWARDS & ACHIEVEMENTS

- Girls' College Award – for overall excellence and service.
- Justine Stratfold Trophy – for outstanding contribution to clubs and societies.

# TINOTENDA CASPER MAGIYA

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## EDUCATION

2015- Present

### **African Leadership College, Mauritius BA (Hons) Business Management**

Relevant Courses: Project Management, Communicating for Impact; Entrepreneurial Leadership; Management Issues and Concepts, Essentials of Managing Human Resources; International Economic Issues & Challenges; and Data & Decisions.

## SKILLS

- Project Management
- Research & Data Analysis
- Interpersonal Relations
- Problem Solving
- Flexibility

## INTERESTS

- Soccer/Football
- Business Development
- Insurance
- Entrepreneurship
- Education

## LANGUAGES

- English (Fluent)
- Shona (Native)

## EXPERIENCE

Mar 2018 - Jan 2019  
United States

### **FirstTouch Content Lead**

- Editing feature stories written by 8 members of the newsroom before publishing.
- Writing original articles on a weekly basis which is shared on various social media platforms to keep the audience engaged with recent updates from African Soccer news.
- Managed three social media platforms to track audience engagement.
- Managed a team of two in delivering original content around the 2018 FIFA WC Russia.
- Developed partnerships with two institutions providing a pool of fresh talent for the organization

Mar 2018 - Jan 2019  
Zimbabwe

### **Ecobank, Zimbabwe Project Management Intern**

- Conducted research on deposit mobilization in a month and drew 3 recommendations currently being implemented by the company.
- Compiled Foreign Exchange rates on a daily basis and sent to 8 Branches
- Assisted the Customer Service Officer in opening accounts, monitoring loan applications and issuing debit cards for over 50 clients in a space of 3 weeks
- Represented the bank at 2 events with the partners and clients to supervise the progress of the investments of the bank.
- Analyzed the feedback from customers on a weekly basis using Excel to make informed decisions on how to cater to the diverse client base at branch level.

Mar 2017 - Feb 2018  
United States

### **Sliteworks Research Analyst**

- Analyzed the competitive landscape of online media services in Africa and drew recommendations on how the product can be marketed in 4 continents.
- Researched licensing agreements for AFCON 2019 with an aim to develop partnership agreement pitches with the focal persons in Cameroon and those regional markets.
- Conducted a Conversation Rate Optimization Audit and Search Engine Optimization to understand the traffic on competitors' websites and recommend creative visuals.

## AWARDS & ACHIEVEMENTS

- Best Volleyball Player 2013 & 2014
- Academic Excellence Award 2013