SAVCA
SOUTHERN AFRICAN VENTURE CAPITAL AND PRIVATE EQUITY ASSOCIATION

SAVCA One-Day Training Programme

Private Equity Fund Accounting and Administration

Cape Town

Date: Wednesday, 16 October 2019

Venue: 1 North Wharf Square
Loop Street, Foreshore
Cape Town

Delegate fees: R4750-00* for SAVCA members
R5750-00* for non-members
**Price includes VAT*

Register: training@savca.co.za

Overview
Overview of fund life cycles, structures and key terms

Key administration
Key administration and accounting activities at each fund milestone

Compliance
Compliance with valuation guidelines

Investor
Investor reporting

Tracking
Tracking fund income, expenses and tax information to provide useful information for all stakeholders

Performance
Performance measurement of assets and fund

This course offers 5 CPD points

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SAVCA One-Day Training Programme

Private Equity Fund Accounting and Administration

This full-day course aims to provide an overview of the key considerations in private equity accounting and fund administration, to enable participants to align business practices and investor relations. The programme will cover the following topics:

- Overview of fund life cycles, structures and key terms
- Key administration and accounting activities at each fund milestone
- Tracking fund income, expenses and tax information to provide useful information for all stakeholders
- Compliance with valuation guidelines
- Performance measurement of assets and fund
- Investor reporting

Why should you attend?

You will develop a detailed insight into the roles and responsibilities of a private equity fund's finance and administration team, best practices and efficient reporting.

Who should attend?

Accounting and financial officers and fund administrators who would like to improve their knowledge and capabilities within private equity and venture capital.

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It matters to us whether you achieve your business goals. Our practitioners therefore cultivate deep expertise and experience in focus areas which, combined with the firm's size and reach, enables us to provide you with faster turn-around times and quality advice.

For a business to survive it must set itself apart within a target market. Legal and regulatory compliance is only but one of the factors important to business continuity. To be successful you also have to continually seek out and leverage the unique market conditions that prevail within the jurisdictions(s) in which you operate and you must minimise your risk.

Over and above our legal and tax capability, ENSafrica specialist divisions include Africa regulatory and business intelligence, Asia, forensics, IP and tax. In addition, our artificial intelligence division is able to provide you with in-depth know-how, be it for purposes of corporate governance and information protection, due-diligence, e-discovery, data analytics and/or market understanding.

ENSafrica has over 600 practitioners and more than 200 years of experience. We are committed to ensuring work is done in the manner that best suits your risk profile, preferences and pricing structures.

About the Presenters

Lindsey Ord, *Chief Financial Officer: Climate Fund Managers (CFM)*

Lindsey Ord is the Chief Financial Officer of Climate Fund Managers (CFM). CFM is a climate investment fund manager with a footprint in emerging markets, namely Asia, Africa and Latin America.

Lindsey's 20+ years of experience in structuring private equity funds and operationalising fund documents. She played an integral role in the establishment of CFM and Climate Investor One, an innovative blended finance investment vehicle.

CFM functions on a solid financial and operational foundation through Lindsey's sound management oversight of the accounting, fund administration, tax, treasury, investment structuring and internal audit functions for CFM and the CFM managed vehicles.

In parallel, Lindsey provides specialist technical support to the investment and asset management teams in guiding them on tax, valuations, performance calculations, exchange control and regulatory matters.

Lindsey is a Director on the Management Board of CFM.

Shelley Lotz, *Head of Regulatory Affairs: SAVCA*

Shelley joined SAVCA in 2016 as the Head of Regulatory Affairs focusing on leading SAVCA's engagement and advocacy efforts with regulators including National Treasury, SARS, SARB and the FSCA. Shelley's extensive experience in the financial services sector includes 6 years at Horizon Equity Partners, where she was responsible for all fund reporting, valuations and compliance.

Shelley also spent 7 years at the Royal Bank of Scotland in London where she worked in a technical accounting and regulatory advisory role for the Investment Bank. Shelley was the Finance lead in the launch of RBS's GBP 1.1bn Private Equity fund in 2007, which paved the way for Shelley's career in private equity.

Contact us

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AGENDA

TIme	Session
8:30am – 9:00am	**Registration**
9:00am – 11:00am	Overview of the life cycle of a private equity fund, common fund structures and key players
11:00am – 11:30am	**Morning tea**
11:30am – 13:00pm	Unpacking the role of the fund accountant and administrator Key administration and accounting activities at each fund milestone
13:00pm – 14:00pm	**Lunch**
14:00pm – 15:00pm	Using a standard monthly report to track fund income, expenses and tax information
15:00pm – 16:00pm	Performance measurement of assets and fund
16:00pm – 16:15pm	**Afternoon tea**
16:15pm – 17:15pm	Investor reporting given industry standards, specific fund requirements Tax reporting